



# AJS Express Cloud Legal Accounting





## Web-based AJS EXPRESS

AJS Express includes all of the functions you would expect to find in a legal trust and business accounting system, including practice management features such as document management, time recording, contacts management, FICA management and even an asset register.

Unlike old-fashioned Windows-based systems, the new AJS Express for Web is hosted in the Cloud, which means that you won't need an expensive file server, and you can work from anywhere on almost any device. You will also sleep easier knowing that we do your backups for you.

If all of this isn't compelling enough, we go even further with really affordable pricing, no deposit, and no term contract whatsoever. True pay-as-you-go for legal accounting software!

Yet another way that AJS is leading the field is through its tutorial instruction videos, which are available to all users free of charge. This means that new employees, or even existing employees who need a refresher course can simply watch the appropriate video via the web –24/7.

The new web-based AJS Express Legal Accounting system is so forward-thinking that the competition will never catch up! Finally, a full-featured web-based legal accounting and practice management system which will change the way you practise law forever!



# Why you will love AJS EXPRESS



## No Server Required

AJS Express is a hosted solution so you won't need an expensive file server. And you'll be pleased to know that AJS Express is resistant to Ransomware and viruses.



## Work from anywhere

Because the system is web-based you can be productive from anywhere on almost any device.



## We do your backups for you

With AJS Express, we do your daily, monthly, and yearly backups for you.



## No Term Contract

We don't lock you into a term contract. You can cancel at any time without notice.





## No Up-Front Costs

There is no capital outlay with AJS Express, which means that you won't have any risk at all. There is however a fee for converting data from other systems should this be required.



## Very affordably priced

AJS Express is very affordable when you consider that it is a full-featured Cloud-hosted legal accounting system.



## The best support

AJS Accounting has a 40 year reputation for excellent support.



## Optional bookkeeping service

For even more efficiency you can outsource your accounting to AJS. Services include bookkeeping, financial reporting, VAT, Compliance and Payroll.



# AJS Express FEATURES

**Trust and Business Accounting**

**Debtors, Creditors, and  
General Ledger**

**Matter diary**

**Time recording**

**Fee book with quick codes  
for recording work done**

**Work in progress**

**Payment requisitions online**

**Draft and final invoicing,  
credit notes, statements**

**Email integration**

**Document management**

**Contacts management**

**FICA management**

**Asset register with images**

**Comprehensive set of reports**



# About AJS “SBS” (Smart Business Services)

AJS Smart Business Services (“SBS”) offers various optional bookkeeping and accounting processing services.

More and more single practitioners and small to mid-sized law firms are choosing to outsource their bookkeeping and accounting functions, which not only saves them money but also frees them up to *focus on their core function*, increasing fees.

For smaller firms, outsourcing the bookkeeping and accounting functions makes good financial sense. Not only does it provide peace of mind that finances are being properly managed, but there is no need to employ a bookkeeper.

It is like having your own large-firm finance department, but at a fraction of the price!

**Bookkeeping**

**Completing and Submitting  
of VAT Returns / Tax**

**Business & Trust Accounting**

**Salaries & Payroll**

**Processing of Creditors**

**Audit Preparation**

**Month end processing,  
Management Reports**

**Business & Practice Advice**



# About AJS SOFTWARE

**AJS is a division of the privately owned O2Smart Group of companies** which has its head office in Johannesburg, South Africa. O2Smart includes various software technology businesses, including AJS Accounting, XpressDox Document Automation, Avid Workflow Software, Galaxy Software Distribution and AJS Smart Business Services. The Group's origins date back to 1979 when the AJS accounting system was first developed. Today, O2Smart has a presence in all of South Africa's major centres with a certified reseller network throughout the world.

**The Group employs more than eighty staff members**, a number of whom have been with the company for more than twenty years. AJS is renowned for the ability and commitment of its senior staff members, which is another reason why so many legal and commercial businesses trust AJS to manage their finances.

**Although AJS initially earned its reputation for dependable legal accounting**, today it provides a broad range of associated products for a diverse range of industries. For example, a document automation system, an online process management or workflow system and a financial advisory and consulting service to help clients to analyse and improve financial performance. This extensive product range ensures that AJS is able to offer a full solution to its clients.

**In order to provide the highest level of support to its clients**, AJS has a policy to only sell and support those products which it develops itself. A team of qualified and experienced software developers uses state-of-the-art development tools to ensure that AJS' products remain at the forefront of technology.

**In summary**, the quality and flexibility of AJS' products, coupled with the talked-about level of service and strong customer ethic of the staff make AJS the logical and safe choice for any firm looking for a robust and dependable solution.



For more information visit [www.ajs.co.za](http://www.ajs.co.za),  
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